

# Study Abroad Request for Aid For C-N Programs (SARA) For programs with C-N Consortium Agreements on file

## CARSON-NEWMAN UNIVERSITY

[CITE: 34CFR668.39]

A student enrolled in a program of study abroad is eligible to receive title IV, HEA program Aid if-- (a) The student remains enrolled as a regular student in an eligible program at an eligible institution during his or her program of study abroad; and (b) The eligible institution approves the program of study abroad for academic credit. However, the study abroad program need not be required as part of the student's eligible degree program.

PLEASE LEGIBLY **PRINT** ALL INFORMATION IN **BLACK INK** and Read in entirety before signing and submitting to Financial Aid

Student's Name: \_\_\_\_\_ ID# \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_

Name of Study Abroad for C-N Program: \_\_\_\_\_

Dates of Attendance: \_\_\_\_\_ TO \_\_\_\_\_

### Steps to apply for C-N Study Abroad Aid:

- ✓ Make sure the Financial Aid Office has your FAFSA on file for this current academic year. If you have not filed a FAFSA you will need to do so prior to applying for Aid. The easiest way to file is online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
- ✓ If your Study Abroad is during the summer, you will need to complete the **Summer Financial Aid Request** found online at <http://admissions.cn.edu/admissions/finaid/forms.asp>
- ✓ Complete this form with appropriate signatures and return to the Office of Financial Aid. We suggest that you complete this process at least 5 weeks prior to your study abroad departure date.

### Important Information:

- I. Students must maintain Satisfactory Academic Progress (SAP). Aid eligibility may be processed before we evaluate Satisfactory Academic Progress (SAP); therefore **if it is determined that you have unsatisfactorily met Satisfactory Academic Progress (SAP), your aid will be cancelled for the next term.** Remember you may review your aid eligibility by term through C-N Connect.
- II. Carson-Newman University will be responsible for determining the eligibility for financial Aid of each of its participating students. Each student must enroll in **at least 6 hours (undergraduate) or graduate as based on program** to be eligible for federal student loans.
- III. If you decide that you need additional loan resources beyond what the Stafford Loan program can offer, then you may wish to consider the PLUS loan or Alternative loan options. The PLUS loan is a loan that a parent may borrow for a dependent undergraduate student through [www.studentloans.gov](http://www.studentloans.gov). There are a wide variety of Alternative loan options, so you will need to do some research to find the best option for you. As always, the lender that you choose to borrow from will be up to you, and you should only borrow from a trusted source. We are not able to recommend a lender to you.
- IV. Failure to complete the approved courses or failure to have the courses transferred back to C-N for credit may result in a loss of eligibility and prevent enrollment in future terms at Carson-Newman University.
- V. CN scholarships/grants are **NOT** eligible for study abroad. There are a few approved programs that are exceptions and the Office of Financial Aid will have final authority regarding eligibility

### Disbursement Information:

- I. Aid **cannot** be disbursed **more than 10 days** prior to your departure
- II. Loans must be disbursed in **two equal disbursements** when your study abroad is for a single semester
- III. Aid will be disbursed directly to your student account, and the credit balance refund will be issued to you.
- IV. You should make arrangements with Student Accounts on the delivery method of your refund.

V. You should consider appointing a financial power of attorney that will be able to deposit your refund.

**Certification Statements:**

1. I certify that I understand the "Terms & Conditions of Financial Aid Awards" and the provisions contained therein, and that failure to complete the courses listed below may result in being required to return funds to appropriate accounts.
2. I understand that if I am awarded Federal and/or State financial aid, these funds will be credited directly to my C-N Student Account.
3. I authorize C-N to release information requested by the U.S. Department of Education, state agencies, scholarship donors, scholarship selection committees, and other C-N departments as needed.
4. I understand that by signing this application it is my responsibility to ensure that the credits are received by the Carson-Newman Registrar in a timely fashion upon completion of my study abroad.
5. I understand that it is my responsibility to check my account via C-N Connect and to notify Financial Aid of any loan changes I wish to make within 14 days of disbursement.

**Signature:** \_\_\_\_\_ **ID #** \_\_\_\_\_ **Date:** \_\_\_\_\_

**To be completed by academic dean or advisor:**

In order to determine eligibility for aid, please provide the following cost information on the program

**Cost of Attendance:**

Tuition & Fees: \$ \_\_\_\_\_

Room and Board: \$ \_\_\_\_\_

Travel Allowance: \$ \_\_\_\_\_

Special Fees: \$ \_\_\_\_\_  
(please describe)

Total: \$ \_\_\_\_\_

Please list the names of the courses you are approving the student to enroll in for credit as a regular student below:

Course #	Course Title	# Hours:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total credit hours this term: \_\_\_\_\_

Name of Approved Consortium on File at C-N to participate in this program: \_\_\_\_\_

I attest that these costs are true and correct to the best of my ability as these costs will be used in establishing the student's eligibility for Federal Aid. I have approved the student to take the courses above for credit. By signing below, I certify that the student will still be enrolled as a regular student in a degree seeking program at Carson-Newman University and that the course(s) listed above will be approved for credit when they are received by Carson-Newman University Registrar's Office.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Department: \_\_\_\_\_ Date: \_\_\_\_\_

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**FINANCIAL AID OFFICE USE ONLY**

**Revised February 2016**